



The **Exploratory Meeting** is a face-to-face conversation (or conversations) between a current or potential partner and a Community Investment Officer to explore opportunities for cooperation around a community need and the proposed solutions to address the root cause. The goals of the meeting are to determine the possible fit with the Foundation's mission and grant funding priorities and provide feedback on the readiness to proceed to the **Letter of Intent** stage. The **Exploratory Meeting** is not a decision-making space and seeks to educate and share information that is relevant for the grant seeker for their organizational development and outreach to other donors and supporters.

To optimize the Exploratory Meeting opportunity, it is highly recommended that the potential partner brings the following information:

- Proposed project summary (half page)
- Data / evidence that supports the project
- Estimated project budget
- List of funders and other supporters for the organization and project (committed, decision pending, to be requested)
- Logic Model (if available)
 - o For more information about Logic Models, please visit our the Resources page on our website